



Hooptown Basketball Camp- Summer 2023 Parent Packet  
Hooptown is Licensed by the Andover Board of Health

**Camp hours:** Monday - Friday - 9:00am - 2:00pm.

Doors will open every morning at 8:00 for additional shooting time, camp will start at 9:00 am. We do not offer an extended day, so please make arrangements to pick up your child at 2:00

**Camp Phone:** 978-337-1966

**Camp Email:** CoachFaz@hooptowncamp.com

**Camp Address:** 80 Shawsheen Rd, Andover, MA 01810

**Camp Owner/ Director:** David Fazio

**Program Directors:** Alan Hibino & Kerri O'Dea

### **What should my child bring/wear to camp**

Wear sneakers, shorts, reversible jersey (campers will be given Hooptown reversible jerseys you ordered on their first day of camp) We ask that campers wear their jerseys daily. Clearly label items sent to camp with your child's name. Your child is responsible for all items brought to camp. Please check the lost and found.

Each camper must provide their own lunch and water bottle. It is parent's responsibility to insure that their child's lunch has adequate cold packs to insure a safe temperature. For your benefit, we will provide your child with the opportunity to purchase pizza, drinks, snacks and ice cream.

### **Basketball**

Hooptown will provide all basketballs. Campers do not need to bring a basketball.

### **Cancellation/ Refund**

Tuition is refundable as follows: For cancellations received before June 1, 2023 there will be a \$25.00 fee per session. For cancellations made on or after June 1, 2023, **NO REFUND**, credit, or tuition reduction shall be given, regardless of the reason for canceling or waitlist. Campers who attend a session late, leave early or miss days, (whether due to illness, medical reasons, or at the election of camper or family) No refund, reduction in fees, proration, or credit will be given. Transfer of registration with another family is not allowed. Notice of all changes must be sent via email to Hooptown at [coachfaz@hooptowncamp.com](mailto:coachfaz@hooptowncamp.com)

**Forms To Bring To Camp - (Please do not email them to us - please bring with you on your first Monday)**

1. Parent Authorization to Administer Medications to a Camper (*only if you child will need medication at camp*)
2. Alternative Pickup: Car Pool Permission

### **Getting Into Camp - DROP OFF**

#### **MONDAY MORNING REGISTRATION/CHECK IN**

Please enter Andover High School by the Shawsheen Road entrance Parents/Guardians will park in the Hooptown Parking Lot. - Camper will enter and exit daily through the "Field House" Staff members and signage will be available for direction. Please follow traffic signs.

Visit our website to view our Hooptown Traffic Pattern

Registration will take place in the **Field House** main entrance

#### **Check in will include:**

1. Registration - New campers will receive a tour of the facility
2. Canteen Deposits - Please have cash or check available if you would like to use our canteen
3. Medication drop off with Health Care Supervisor

### **TUESDAY-FRIDAY**

Please follow the same entrance and drop off procedure as Monday morning Staff will be available each day to help escort campers

### **Camper Pick-up /Alternative Pick-Up/Carpool Permission**

At the end of each camp day, all campers will be dismissed from their teams by Coach Fazio after Camper of the Day presentation in the Field House. It is the responsibility of the parents to locate and make contact with their children upon camp dismissal at 2:00. Campers will only be released to parents or to an individual who is designated in writing by the parents. These forms and all car pool arrangements will be kept by the Health Care Supervisor for easy access and verification.

We strongly encourage parent/guardians of campers grades 2-6th to have an individual present for pickup in the "Field House" to ensure a smooth dismissal process.

### **Absentees/ Leaving Early**

Please let us know if your child will be absent from camp and or will be picked up early. No refund or reduction in fees is possible for a child who arrives late, leaves early, illness, injury or attends only part of the session. In the instance you need to pick your camper up early, please notify our staff by email; [coachfaz@hooptowncamp.com](mailto:coachfaz@hooptowncamp.com)

or by our camp phone 978 337-1966. This will help us have your camper ready for you upon your arrival.

### **Canteen**

A canteen account is available for the safe keeping of campers' money to be used for the purchase of water, sports drinks, snacks, ice cream and pizza. Campers are given a canteen break each morning, in addition to their daily lunch period. You may choose to make a deposit into Canteen account at any time during the week. This will allow camper to make purchases without having to carry cash with them each day.

Any money remaining in your child's account can be withdrawn on Friday. Our canteen staff will be located at a table every morning in the Field House starting at 8:00am for deposits - **Cash or Checks only.**

### **Medication**

Our Health care Supervisors cannot dispense any medication sent from home, prescription or non prescription, to a child without the following:

\*A signed and completed Medical Form on file with the Health care Supervisor

#### **Parent Authorization to Administer Medications to a Camper**

\*The name of the medicine, dosage, dates and time of day that medicine is to be given should be clearly indicated. **All medications (prescription and over-the-counter) must be in their original containers. Prescription medications must have the original pharmacy label.**

### **Known Allergies**

Please let our Health Care Supervisors know of **ANY** known allergies. Health Care Supervisors will meet with campers coach to make them aware of any issues.

### **What if my child is injured at camp**

We will have a Health Care Supervisors on duty. All injuries will be reported and treated by the Health Care Supervisor according to the Hooptown procedures for specific injuries. All injuries will be reported to campers parent(s) by HCS or Camp Director (Coach Fazio). Notification will be made immediately in the event of a serious or emergency situation.

The Health Care Supervisor will make contact with parents of any camper who received First Aid during camp for any injury that requires more than just a bandaid. Campers will be informed that they must report to the Health Care Supervisor at the conclusion of camp with their parent-for a quick injury status.

Health Care Consultant for Hooptown is Dr. Steven Mattheos  
Health Care Supervisors  
Alyson Fazio  
Chris Mahanna  
Rick Rowsell  
Tessa Boyle

### **Sick Camper**

Parents will be called to pick up a child who is assessed as being ill. Please update us with any new phone numbers or emergency contact information.

### **Hand Washing & Sanitizing**

There will be an emphasis on hygiene throughout the camp session. We will encourage hand washing throughout the camp day and will have sanitizer readily available. Hand sanitizer with at least 60% alcohol may be used at times when hand washing is not available

Hand sanitizer will be used under the supervision of staff

### **Sunscreen & Bug Repellent**

Hooptown is an indoor camp. Campers will not be going outside to play basketball. Staff will not apply sunscreen or bug spray.

### **In Case Of Emergency**

In the event of an emergency Hooptown will contact 911 and attempt to call parents. A announcement will be posted to all our Social Media and our website.

### **Staff - Qualifications and question, grievances or concerns**

Staff at Hooptown have been selected for their coaching expertise as well as their background and character. All employees have voluntarily submitted to having a criminal background check (CORI), as well as a sex offender registry information check (SORI) and have cleared both requirements. In addition, I have interviewed each personally and have thoroughly checked references. If you have any questions or concerns regarding a staff member or about how your child is being treated at our program, we encourage you to contact Coach Fazio immediately. It is an always has been, our goal to provide a safe and enriching experience for each camper, and will respond immediately to any needs that you have.

### **Staff Training/Orientation**

We will continue with our annual staff orientation. We will review all camp protocols, education on reporting, daily hygiene, etc. Each staff member will be trained and signed off on.

### **Discipline**

There are times when we do need to set strict rules for misbehavior, (wandering, rude behavior and inappropriate language) Campers will be taken aside and spoke to privately. If problem persist, coach will turn discipline issue over to Program Director/ Coach Fazio for a "time out".

If problem continues, then parents will be notified and asked to help correct the unacceptable behavior. If problem cannot be resolved camper will not be allowed to return to camp.

### **VISITOR POLICY**

In order to ensure the safety and security of our campers, Hooptown has implemented a **NO VISTOR** policy. Parents are welcome to attend our end of the day ceremony "Camper of the Day" Monday-Thursday at 1:45. Camp will end at 2:00 promptly. Please see Awards Ceremony information below for all the details on our Friday Festivities.

### **Awards Ceremony**

Each Friday, camp will end with our traditional awards Ceremony beginning at 1:30. Competition (1 on 1, team 3 on 3, foul shooting, knockout) will begin at 12:00. Parents are welcome if your schedule allows. All campers will participate in the team 3 on 3 competition and knockout. The 1 on 1 and foul shooting will be the finals in each division. Every camper receives a personal evaluation from their coach at the conclusion of the Awards Ceremony.

Thank you again for your support of our program. We believe we offer the best camp around and sincerely appreciate the opportunity we have to help the youth enjoy the game of basketball.

If you have any question, please feel free to contact us. We are looking forward to a great summer at Hooptown.

Coach Fazio & Staff  
Hooptown

This camp must comply with the regulations of the Massachusetts Department for Public Health and be licensed by the town of Andover Board of Health.